

«FX» retake instructions

1. General provisions

1.1 As a part of the interim assessment (Final examination) the student receiving an unsatisfactory "FX" grade (25-49%) can take the final exam again on a paid basis without retaking the full discipline.

1.2 The "FX" grade is awarded only for the final examination.

1.3 The "FX" re-examination can only be taken during the interim assessment period in which it was obtained. In the subsequent period retaking "FX" is not permitted.

1.4 In case a student receives an "unsatisfactory" grade - corresponding to the "F" or "FX" – he/she can retake the final exam no more than once per discipline and in accordance with the academic calendar.

1.5 If a student does not retake the examination during the final examination period or retakes it and receives a grade of "F" or "FX", his/her transcript will be assigned "F" grade in the corresponding subject and relevant trimester.

1.6 A student who retakes "FX" re-examination and gets an "excellent" or "good" grade can apply for a monthly allowance according to the established procedure, if studying under a scholarship.

1.7 The "FX" score, whether it is retaken or retrained, remains on the transcript in the same trimester in which it was received.

1.8 The "FX" examination follows the same format as primary examination (exams taken in a test form are also taken in the test form, etc.).

2. The procedure for applying for the "FX" retake

2.1 The "FX" retake application is accepted exclusively through the "Digital University" system.

2.2 The learner applies for registration a minimum of 2 days before the FX re-examination between 8.00 am and 7.00 pm.

2.3 For the payment purpose, it is necessary to specify the full name and IIN of the student for whom the payment is made, as well as select the type of payment named "FX retake".

2.4 Registration for the "FX" retake consists of the following steps:

1) *Payment.* The student makes the payment in the price of 1 academic credit - according to the approved price list - at any branch of Halyk Bank or through the Homebank application. The Homebank application algorithm is described in Appendix 1.

2) *Formation of the application.* The learner attaches the payment receipt in PDF format (from the payment history) under the Digital University (DU) → FX Exam Application tab. The FX application algorithm is described in Appendix 2.

3) *Application confirmation.* In the "Show Application Status" section, the status should be "confirmed".

2.5 In the case any of the steps fail the registration is "invalid." And student is responsible for the completion of the registration.

Algorithm of application in the Homebank application

University requisites for payment of retake "FX":

Astana IT University LLP

BIN: 190240014589

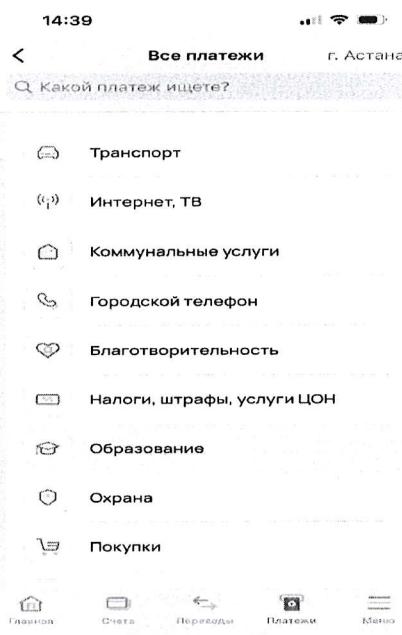
Postal address: 010000, Republic of Kazakhstan, Nur-Sultan, A.Baitursynov str. 9, office. 109

Bank details:

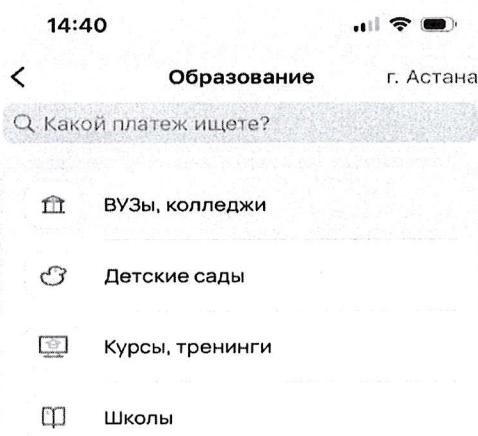
IIC: KZ266018821000167581 at JSC Halyk Bank of Kazakhstan BIK: HSBKKZKX

KBE: 17 KNP: 861

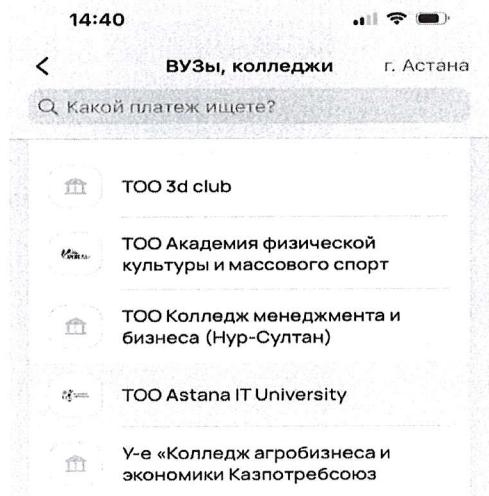
1. Go to the Payments section of the Homebank application (select Astana)



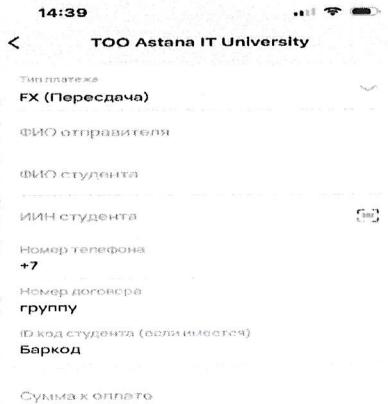
2. Select payment for Education > HEIs



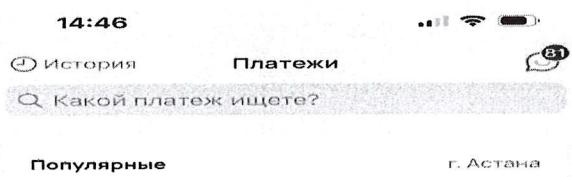
3. Select an AITU university



4. Select payment type FX (Retake) and fill in personal data



5. After payment, wait for the receipt in the Payment History and attach it to the application form



Appendix 2

Algorithm for applying for FX

1. Authorise through a learner account in the system DU (Digital University)
2. You must go to the FX Exam Application page.

The screenshot shows the FX Exam Application page. At the top right, there is an email address: 201673@astanait.edu.kz. On the left, a sidebar menu includes: Dashboard, All teachers, Transcript, Course Enrollment, Certificate, Curriculum, Psychologist App., Approve Curriculum, Confirm Personal Info, iROS, SSCI, FX Exam Application (which is selected), Log out, and Light mode. The main content area has a title 'FX Exam Application'. Below it, a note says: 'Для оплаты стоимости 1 кредита при получении результатов «FX» (25-49 баллов) обращаться в любое отделение Народного Банка, либо можно оплатить через приложение Home bank.' A section titled 'Стоимость 1 кредита:' lists fees: Бакалавриат 1-2 годы - 20000 тг., Магистратура 1-2 годы - 26000 тг., Докторантура 1 курс - 45000 тг., Для иностранных граждан по стипендиальной программе (Болонский процесс) - 10597 тг., 6600 тенге - Магистратура 1 курс (ADA, PM, DPA, CSE, CS I). Another section, 'При оплате соблюдайте следующие правила:', contains 5 rules. Below these are 'Реквизиты университета для оплаты услуг при получении результатов «FX»:' which include the university's name, BIK, address, bank details, and payment instructions. At the bottom, there are buttons for 'Отправление заявки' and 'Показать статус заявки', and a table showing a discipline with a grade and an 'Actions' column.

Дисциплина	Оценка	Действия
Linear Algebra Bishigitova Nazerke	40	Отправить заявку на FX

3. To apply for FX, you need to select a discipline, then click on the "Submit FX Application" cell.

This screenshot is identical to the one above, showing the FX Exam Application page. The 'FX Exam Application' option in the sidebar is highlighted. The main content area includes the same information about fees, payment rules, and bank details. The table at the bottom also shows a discipline with a grade and an 'Actions' column. The 'Отправить заявку на FX' button in the 'Actions' column is highlighted with a red box.

Дисциплина	Оценка	Действия
Linear Algebra Bishigitova Nazerke	40	Отправить заявку на FX

4. Attach the receipt in PDF format.

The screenshot shows the FX Exam Application dashboard. On the left, there is a sidebar with various menu items: Dashboard, All teachers, Transcript, Course Enrollment, Certificate, Curriculum, Psychology App., Approve Curriculum, Confirm Personal Info, iROS, SSO, FX Exam Application (which is selected), Log out, and Light mode. The main content area has a title 'FX Exam Application'. Below it, a message says: 'Для оплаты стоимости 1 кредита при получении результатов «FX» (25-49 баллов) обращаться в любое отделение Народного Банка, либо можно оплатить через приложение Home bank.' A section titled 'Стоимость 1 кредита:' lists fees: 'Бакалавриат 1-2 курсы - 20000 тг.', 'Магистратура 1-2 курсы - 28000 тг.', 'Докторантура 1 курс - 45000 тг.', and 'Для иностранных граждан по стипендиальной программе (Болонский план) - 6000 тенге – Магистратура 1 курс (ADA, PM, DPA, CSE, CS).'. Another section titled 'При оплате соблюдайте следующие правила:' contains a numbered list from 1 to 5. Below these sections, there is a 'Реквизиты университета для оплаты услуг при получении результатов «FX»:' block which includes the university's name, address, and bank details. At the bottom, there is a table with columns 'Дисциплина', 'Оценка', and 'Действия'. One row in the table is for 'Linear Algebra | Bishigitova Nazerke' with an 'оценка' of '40' and a 'Действия' button labeled 'Отправить заявку на FX'. A modal dialog box titled 'Отправление Заявки' is open, containing a file selection input field with the placeholder 'Выбрать файл' and two buttons: 'Отмена' and 'Отправить'.

5. After attaching the receipt, click on the “send” button.

This screenshot is similar to the previous one but shows the 'Send Application' dialog box with a file attached. The file listed is 'Квитанция_Linear Algebra_Test_Tестов (2).pdf'. The 'Отправить' button is highlighted with a red box.

6. After sending, your application will be in processing.

ТОО «Astana IT University»
БИН: 190240014589
Почтовый адрес: 010000, Республика Казахстан, г.Астана, проспект Мангилик Ел, 55/11
Банковские реквизиты:
ИИН: KZ266018821000167581 в АО Народный Банк Казахстана БИК: HSBKKZKX
КБЕ: 17 КНП: 861
Сплату можно произвести через кассу банка или через приложение Науқұ во вкладке платежи. Ваш платеж поступить после оплаты через сутки

Отправление заявки	Показать статус заявки	
Дисциплина	Оценка	Действия
Linear Algebra Buzigitova Nazerke	40	<div style="border: 1px solid black; padding: 5px; text-align: center;">Дождитесь обработки заявки</div>

7. Wait for your application to be confirmed in the "Show application status" section.

G Log out	WEB Technologies 1 (Front End)	Статус	Комментарий	Дата отправления	Дата подтверждения
	Frobability and Statistics	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		25.01.2024 10:00	29.01.2024 17:59
	Linear Algebra	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Оплачено</div>		29.01.2024 14:57	29.01.2024 17:59
	Linear Algebra	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Оплачено</div>		29.01.2024 15:02	29.01.2024 17:59
	Linear Algebra	<div style="border: 1px solid black; padding: 2px; display: inline-block;">В обработке</div>		31.01.2024 11:10	Неизвестно
	Sociology	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		29.01.2024 14:26	29.01.2024 17:59
	Analytic methods in Computer Science	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		29.01.2024 14:29	29.01.2024 17:59
	Foreign Language 1	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		29.01.2024 14:30	29.01.2024 17:59
	Probability and Statistics	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		29.01.2024 12:13	29.01.2024 17:59
	Foreign Language 1	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Подтверждено</div>		29.01.2024 14:37	29.01.2024 17:59

Note: If your application is in a "rejected" status, you will need to reapply.

8. Once your application is confirmed, you are allowed to retake the FX exam.

